

METROPOLITAN ARTS INSTITUTE

TRANSCRIPT REQUEST FORM

Please check of your request:

Unofficial Transcripts (**\$5.00 per copy**)

Official Transcripts (**\$5.00 per copy**)

Once payment is paid, transcripts will be ready for pick-up or mail within 2-3 business days. At peak request times transcripts may take up to 10 days. Plan ahead and request transcripts early.

Please complete form and mail or fax back.

Metro Arts, 1700 N. 7th Ave, Phoenix, AZ 85007

Fax: Attn. Records: 602 258-9504

Student Information

Current Last Name: _____

First Name: _____ Middle: _____

Other Name(s) Used: _____

Date/Year of Graduation or Last Attendance: _____

SSN #: _____

Phone: _____ Email: _____

Payment: Check Enclosed Cash Credit (Please complete below)

Credit Card Information

Name: _____

Credit Card #: _____ Exp: _____ CVV: _____

Request Information

I will pick up, please call when ready

Please mail to:

Name/School: _____

Address: _____